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TRANSMITTAL SLIP		DATE
TO: <i>E0/OC</i>		<i>9/5/84</i>
ROOM NO.	BUILDING	
REMARKS: <i>The quality of the weekly report seems to have declined somewhat this week. There is actually very little of value to pass along to the DOR</i>		
<input type="checkbox"/>		
FROM:		
ROOM NO.	BUILDING	EXTENSION

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HEADQUARTERS OPERATIONS, MAINTENANCE
AND ENGINEERING DIVISION, OL
WEEKLY REPORT PERIOD ENDING 5 SEPTEMBER 1984

I. Progress Report on Tasks Assigned by DCI/DDCI:

No tasks assigned during this reporting period.

II. Items/Events of Major Interest:

(u)
a. Hydraulic Barricades: Installation of two barricades at the entrance to the DCI garage is scheduled to begin this week upon receipt of the barricades. *✓*

(u)
b. Fine Arts Committee (FAC) Exhibit Corridor: Employees of Headquarters Operations, Maintenance and Engineering (HOME) Division, OL, assisted by of Equal Employment Opportunity, DCI, is arranging the exhibit Spanish Influences in American Architecture. The show which will be displayed in the 1D exhibit corridor for the month of September consists of mounted photographs borrowed from the Department of Interior, books, supplementary photos, and travel brochures. *NC*

(u)
c. DCI Dining Room: United Painters and Decorators wallpapered the DCI dining room suite in a silk textured vinyl on 23 and 24 August 1984. The new china cabinet, buffets, and servers were put in place on 30 August 1984. Old and new official china will be displayed in the lighted cabinet area. *✓*

(u)
d. Drawings and Specifications: Drawings are currently being prepared for renovations to Room 835, Ames Building to allow a component of the Foreign Broadcast Information Service, DS&T, to move in. *NC*

A meeting was held between representatives of the Architectural Design Staff (ADS) and the Office of Finance to discuss requirements for moving into Room 821, Ames Building.

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Drawings for the installation of an alarm system by Wells Fargo for Soviet/East European Division and were completed for Operations & Maintenance Branch, HOME/OL.

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e. Transportation: Limousine service was provided to the East Asian Division on 31 August 1984.

Re
f. Carpet Tile Installation:

Re
g. Office of Soviet Analysis (SOVA): On 1 September 1984 carpet installation was completed in the 4E Corridor of Headquarters Building for SOVA.

Re
Re
h. Public Affairs Office, DCI (PAO/DCI): On 31 August 1984 carpet work was started on the tenth floor of Ames Building for PAO/DCI.

Re
i. Classified Trash Disposal: On 2 September 1984 approximately 10,000 pounds of "burn only" classified trash was shipped to the Virginia Heating Plant. The same amount will be shipped next week. The Classified Disposal Unit still has a backlog of about 14,000 pounds of "burn only" classified trash.

Re
Re
j. Ceiling Light Installation, Office of Communications (OC), OL: The GSA Electric Shop worked overtime on 1 September 1984 to remove ceiling lights in Room GE13 and work is now 50 percent complete.

Re
k. Painting for Current Production and Analytic Support, DDI: The GSA Paint Shop finished painting Room GH25, Headquarters Building and this now completes this project.

III. Significant Events Anticipated During the Coming Week:

No significant events anticipated at this time.

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Re
Chief
Headquarters Operations Maintenance
and Engineering Division, OL